

Record Work-Based Training Hours

Navigate to the **Work-Based Training** section in the SkilledTradesBC portal.

Click on the “**eye**” icon under View to view the apprentice’s details.

SKILLEDTRADESBC

Select An Organization: 00693644 B.C. Ltd.

SELECT AN APPRENTICE

Show 5 entries

Name	Program	Total Hours	View	Add WBT
..Somit	Aircraft Maintenance Technician Apprenticeship	10		
Bob Smith	Arborist Technician Apprenticeship	22		
emna scott	Automotive Refinishing Technician Apprenticeship (HL) 2021	22		
Michelle Lacarte	Automotive Service Technician 1 Apprenticeship (HL) 2017	7550		
Riaz Raveji	Locksmith Apprenticeship	0		

Showing 1 to 5 of 5 entries

WORK BASED TRAINING BULK UPLOADS

Add the hours worked during the selected **Reporting Start and End Date**.

If the hours are worked for a previous/ alternate employer, select yes.

SKILLEDTRADESBC

WORK BASED TRAINING HOURS

BOB SMITH

Current Sponsor: 00693644 B.C. Ltd. Program Name: Arborist Technician Apprenticeship
 Status: Active Hours Remaining: 1578

Total Hours: 22/1600 hrs

RECORD HOURS

Hours: _____ Reporting Start Date: 08-Dec-2022 Reporting End Date: dd-yy-yyy

Hours worked for a Previous / Alternate Employer?
 Yes No

SUBMIT

HOURS HISTORY

Add the name of the previous/alternate employer.

Click **Submit**.

SKILLEDTRADESBC

WORK BASED TRAINING HOURS

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Hours worked for a Previous / Alternate Employer?
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Previous / Alternate Employer Name
 Previous / Alternate Employer Name

SUBMIT